

RECORD OF PROCEEDINGS
MINUTES OF THE GRANDVIEW HEIGHTS SCHOOLS BOARD OF EDUCATION
Regular Meeting – December 20, 2016

The Grandview Heights Schools Board of Education met in regular session at the Brotherhood of Rooks Media Center in the Grandview Heights High School. The audio recording of this meeting is on file at the office of the Board of Education.

Call to Order: President Debbie Brannan called the meeting to order at 7:00 p.m.

Roll Call	Members Present:	Members Absent:
	Debbie Brannan	
	Grant Douglass	
	Stephanie Evans	
	Melissa Palmisciano	
	Jesse Truett	

Pledge of Allegiance was said and a moment of silent meditation was held.

Facility Task Force

Eric Bode, community resident and Facility Task Force Member, provided a brief update to the Board of Education. Eric has a professional background in school construction financing. He and the other Task Force Members have been working with the district in screening and selecting a facility planner, which resulted in the initial selection of Harrison Planning Group (HPG). Following HPG's assessment of the district's facilities, the Task Force recently reconvened to choose an educational planner to guide the district throughout the remaining phases of the facility planning process. The Task Force has made the recommendation to the Board of Education to consult with Frank Locker Educational Planning for this work. Eric explained that Frank Locker is a national and global school leader and plans are currently being developed with him for two open educational visioning sessions in January to allow community members to get engaged in the process.

Motion 17-055: (Minutes) Mrs. Palmisciano moved to approve the minutes of the following meeting:
Regular Meeting, November 15, 2016

Mr. Truett seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.
Motion carried 5-0.

Recognition

Mrs. Palmisciano thanked the school administrators for their leadership in handling the recent school lockdowns.

Motion 17-056 (Treasurer's Reports) Mr. Truett moved to approve the November, 2016 Treasurer's reports and accept payment of the November bills totaling \$2,356,028.99 for all funds.

Mrs. Palmisciano seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.
Motion carried 5-0.

The Stevenson Elementary Kinder Key Carolers arrived and sang a holiday song for those in attendance.

Presentation

Ms. Beth Collier presented to the Board on the Grandview Yard development TIF, including background information and how the school compensation is calculated. She also presented on a recent appraisal of the first mixed-use property (845 Yard Street, LLC) and explained the implications to the school district.

Committee Reports

Permanent Improvement Committee – Mr. Culp reported that the PI Committee continues to prioritize the priorities of the district. The Committee has also recently reviewed a draft technology crisis plan.

Mrs. Palmisciano reported on several legislative topics, including the need to monitor the developments of medical marijuana legislation, and the new school funding formula introduced by Representative Andrew Brenner in HB 628. She also mentioned a recent economic development summit she attended at OSU.

Andy Culp provided some additional information on the tentative plans with Frank Locker Educational Planning. Frank has been very flexible and amenable to making the educational planning process fit Grandview Heights Schools. Based on initial feedback from the community, the originally planned 3 educational visioning sessions have been reduced to 2 and rescheduled from weekdays to weekends to allow for more community participation. In addition, both sessions will be open to the entire community, but participants are requested to commit to both days. Pending board approval, as this recommendation is on the agenda for Board approval tonight, Andy will send an email invitation to the entire community.

Superintendent's Report

Teaching and Learning

- Stevenson Elementary is one of only five schools statewide to receive the All A Award for earning straight A's on their 2015-2016 Ohio School Report Card. Any Ohio school or district is eligible for the All A Award if it received A's on all of its applicable report card measures. Congrats to Principal Angie Ullum and her staff!
- More than 130 individuals, including parents, students, staff, and community members, responded to attend last night's screening of *Most Likely to Succeed*. Thank you to Dr. Jamie Lusher and Marc Alter for organizing this event. A follow up survey is planned.
- Grandview Heights High School hosted its' first All Arts Night December 7 to celebrate student talent. Performances included written pieces from creative writing class, the Jazz Ensemble, and visual art created by members of Advanced Art I and II, Photography, and Drawing classes. This event was also the official release of the high school's literary journal *Either/Or* winter issue. Thank you to Joe Hecker for his leadership in planning this event.
- Stevenson Elementary students are growing their soft skills by collecting hats, scarves, mittens, and gloves for children through December 20. Items will be donated to various schools and shelters throughout Central Ohio.
- On December 21, from 9:30 to 11:30 a.m. Edison Intermediate fifth grade students will be caroling throughout the community to raise funds for Nationwide Children's Hospital Heart Services. A NCH representative spoke to the students about how funding is used and the students wanted to participate. Stevenson Elementary students will be caroling for NCH Tuesday night, December 20. Please see page two for more examples of how our students are giving back this holiday season.
- Congratulations to the following student-athletes on their recent accomplishments: Jordan Beight signed with Cornell University as a Decathlete on the Track & Field Team and Bailey Smith signed with Wilmington College to play Softball.
- Great Bobcat swims last weekend at the state-wide Ned Reeb Invitational Meet held at OSU. Hundreds of swimmers attended and congratulations to those who qualified for the final round in individual events and broke school records: Adrienne Bechtel, Calvin Furbee, Charlie Ferguson, Leah Stamm, and Annie Volker. The Girls Medley Relay of Adrienne Bechtel, Keelin O'Connor, Leah Stamm, and Annie Volker set a new school record. The 200 Free Relay of Adrienne Bechtel, Martina Moncolova, Keelin O'Connor, and Annie Volker also set a new school record.

District-Wide

- We were in a position of having two lockdowns recently that occurred over the lunch hour. Food Services Director Carol Hamilton and her staff did a phenomenal job of feeding all of our high school students with very little notice. Carol and staff were prepared, prompt, and more than willing to support our students and staff.
- We continue our turf replacement efforts on Anderson Field and we will soon be offering game coverage of our athletic events.
- Our Winter 2017 district newsletter should drop in mid-January.

Community Engagement

The holidays are an exciting time in our schools - parties, concerts, and other events make for a very busy month. More importantly, the holidays provide an additional opportunity for our students and staff to get involved and give back to the community. Although we are committed to giving back to the community throughout the year, it can be especially meaningful during the holidays.

At Stevenson Elementary, students donated their Halloween candy to the United Service Organizations to be included in care packages for soldiers stationed all over the world. During December, students will go Kinder Key caroling throughout the community and collect donations for the Heart Center at Nationwide Children's Hospital. Students and staff also participate in food drives to help support our local Heart to Heart Food Pantry, collect donations for needy families, and organize an annual hat and mitten drive.

At Edison Intermediate/Larson Middle School, students create personalized holiday cards for distribution at retirement communities for senior citizens. In partnership with the Tri-Village Lions, EILMS students support the "Give Your Write Arm" project by writing letters to provide comfort, kindness, and care to our active servicemen and women. In addition, the school's Student Council holds a canned food drive in partnership with Boulevard Presbyterian Church as part of its Community Christmas Packages. They partner with multiple community organizations to provide 350+ families each year with food and presents around the holidays.

At Grandview Heights High School, students donate personal products, household items, and non-perishable foods to the Faith Mission Homeless Shelter. The high school choir performs numerous holiday concerts sharing their musical gifts with others at a local retirement home, the Grandview Heights Public Library, the Ohio Statehouse, Tri Village Rotary Club, and many more organizations. Students also collect and donate gifts for children in need for the Salvation Army and stocking stuffer items for Franklin County Children's Services.

Grandview Heights Schools' students have a long and rich history of giving back to our community. These volunteer efforts help our children and teenagers become good citizens, build perspective, understanding, and compassionate people who are responsible, organized, and innovative. Some day our young people will become business leaders, parents, and workers. Volunteerism in our schools helps prepare them to take responsibility, lead others, and tackle today's social challenges. I am truly amazed by our students' and staff's compassion and eagerness to give back. On behalf of Grandview Heights Schools, we wish you and your family a safe and enjoyable holiday season.

Recommendations from Superintendent to the Board of Education:

First Reading (Curriculum and Instruction)

1. School Calendars 2017-2018, 2018-2019
Recommend the board consider on first reading the 2017-2018 and 2018-2019 school calendars.

First Reading (Board Policy)

1. Board Policies
Recommend the board consider the following board policies on first reading:
 - a. JHCB – Immunizations
 - b. AC – Nondiscrimination
 - c. ACA-ACAA – Nondiscrimination of the Basis of Sex/Sexual Harassment
 - d. ACA-R/ACAA-R – Nondiscrimination of the Basis of Sex/Sexual Harassment Grievance Procedures
 - e. JFCF-R – Hazing and Bullying (Harassment, Intimidation and Dating Violence)

Motion 17-057 (Board Policy) Mr. Truett moved to approve the following:

1. Board Policies – Final Reading
Recommend the board approve the following policies on final reading:
 - a. IIBH – District Websites
 - b. JEC – School Admission
 - c. JECAA – Admission of Homeless Students
 - d. JECCA-R – Admission of Homeless Students (Enrollment Dispute Resolution Process)
 - e. JFCF – Hazing and Bullying (Harassment, Intimidation and Dating Violence)
 - f. JFG – Interrogations and Searches
 - g. JFG – R – Interrogations and Searches
 - h. JO – R – Student Records
 - i. JO – Student Records

Mrs. Palmisciano seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

Public Comments:

Mrs. Dot Keil expressed concerns over the proposed Frank Locker Educational Planning contract. She stated that although she supports it, she is hearing comments from the community that people want to do the bare minimum. She also stated that it should not be assumed that everyone supports 21st Century learning.

Ms. Keil pointed out the following specific concerns with the proposal:

- Two educational visioning days is too many;
- The educational visioning should be open to the public, not just to a select group;
- Two Saturdays in a row is a big time commitment and may prevent some community members from participating.

Ms. Keil requested the Board delay approval of the proposed contract until the language reflects exactly what we want.

Mr. Steve McIntosh addressed the Board of Education regarding the facility planning process. He stated the conversation started as a discussion of deferred maintenance and that it has evolved into a discussion of what can be done for 21st Century education. He is concerned about the additional tax burden of a facility project. He requested the Board of Education delay the vote on the Frank Locker Educational Planning contract and remove addressing facilities as one of the Superintendent's core objectives.

Mrs. Palmisciano recapped the process confirming that an RFQ was done approximately a year ago with Harrison Planning Group selected as #1 and Frank Locker as #2. Following the separation with HPG, the Facility Task Force has recommended the Board consult with Frank Locker.

Mr. Truett stated that he felt Harrison Planning Group's strength was the facility assessments and that Frank Locker's strength is the educational planning portion of the process. He also stated that when a district addresses deferred maintenance, generally making improvements to reflect 21st Century learning is only about 10% of the cost.

Mr. Culp stated that the school district has a deferred maintenance problem and that is why we are having this discussion. He felt that "educational best practices" may be less-concerning term than 21st Century learning. He reiterated that there are no preconceived plans and the "educational visioning" may result in nothing more than creating better science labs and some space for collaborative student work. Mr. Culp also stated that having a facility conversation without discussion educational form and function would be irresponsible.

Mrs. Stephanie Evans summarized the discussion by saying that Step 1 was the building assessment, Step 2 is considering what we want in the visioning process, and Step 3 involves bringing it all together.

Mr. Truett reminded everyone that the January and February meetings originally planned with Harrison Planning Group were also about educational visioning.

Mr. Grant Douglass also brought up the importance of ADA compliance in this process.

Mrs. Palmisciano asked whether the original proposed meeting calendar with HPG has been changed. Mr. Culp stated that the HPG calendar is no longer being used and he is currently working on developing a new community engagement calendar in collaboration with Frank Locker.

Mrs. Debbie Brannan stated that conducting educational visioning is our homework so that we know what educational best practices are. She also stated that the educational visioning is an absolute necessary part of this process.

Mr. Truett reiterated that Frank Locker is simply picking up where Harrison Planning Group left off. He also explained that OHM is a subcontractor that will be an added resource in the options phase and reminded everyone that OHM will, as a result, not be eligible for work after the planning process.

Motion 17-058 (Business and Finance) Mr. Truett moved to approve the following:

1. Artech Holdings, LLC Agreement
Recommend the board approve an agreement with Artech Holdings, LLC, owner of the website www.onthestage.com, to provide ticketing and related services for the production "Into the Woods".
2. 8to18 Media, Inc. Contract
Recommend the board approve a contract with 8to 18 Media, Inc., for management of online required athletic participation forms at an annual cost of \$480.00.
3. Resolution Authorizing Public Auction Sale
Recommend the board approve a resolution authorizing the sale at public auction of property owned by the board and no longer needed for any school purpose.

4. Ohio School Boards Association Annual Membership Dues
Recommend the board approve the annual dues for OSBA membership for January – December 2017 in the amount of \$6,491.00.
5. Reach Educational Services Contract
Recommend the board approve a contract with Reach Educational Services for an educational placement.
6. Donations
Recommend the board accept the following donations:
 - a. Three HP Laser Jet 507x high volume print cartridges in black, magenta, and yellow from the Grandview Heights Public Library to Grandview Heights High School
 - b. \$500.00 from the Grandview Heights Touchdown Club to the Athletic Department to defray the costs of broadcasting the fall 2016 high school football games
 - c. \$2,500.00 donation from the Kirkpatrick Jordan Foundation to support a Grandview Heights High School Mock Trial Team
 - d. A vintage mahogany executive style, L-shaped desk and a Rowenta garment steamer from Jo Lee to Grandview Heights High School

Mrs. Palmisciano seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

Motion 17-059 (Business and Finance) Mr. Truett moved to approve the following

1. Educational Planning Contract
Recommend the board approve a contract with Frank Locker Educational Planning for educational facility planning services at a fee of \$66,800, as contained in his proposal, and subcontractor OHM to provide supporting architectural services at the applicable hourly rates also contained in proposal. This motion includes amending language in the proposal to allow “up to” 3 educational visioning sessions rather than just three educational visioning sessions. This motion also includes amending language to reflect the educational visioning sessions will allow unlimited community member participation, and referring to “educational best practices” instead of “21st Century learning.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0

Motion 17-060 (Other) Mr. Truett moved to approve the following:

1. January 2017 Meeting Date and Time
Recommend the board select the following date for the Organizational meeting to be held in January 2017:

January 9, 2017, at 6:30 p.m. with Budget Hearing at 6:00 p.m.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

Motion 17-061 (Other) Mr. Truett moved to approve the following:

1. Elect President Pro Tempore for Organizational Meeting
Recommend the board elect a president pro tempore to open and preside over the Organizational meeting until the new President of the Board has been duly elected.

President Pro Tempore: Debbie Brannan

Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

Discussion – Budget Reserve Policy

Ms. Beth Collier explained to the Board of Education that current Board policy requires a budget reserve of 5%, although the reserve has not been updated since the November, 2014 levy was approved. As a result, the reserve does not currently align with board policy.

Ms. Collier presented a summary showing the cash/budget reserve policies of all Franklin County School Districts and what our reserve would be under various policies used by other school districts. She also presented the impact on the 5 year forecast of each possible scenario.

The consensus of the Board was to adjust the current budget reserve to comply with Board of Education policy.

Motion 17-062: (Executive Session) Mr. Truett moved to go into executive session for the following purposes:

1. The employment of personnel.
2. Preparing for, conducting, or reviewing negotiations or bargaining/ sessions with employees.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0

Entered into executive session: 9:08 p.m.

Returned to regular session: 10:43 p.m.

Motion 17-063 Mr. Truett moved to approve the following:

(Personnel)

1. Resignation
Recommend the board accept the following resignation:
 - a. Tammy Segraves Miller, Technology Integration Specialists, effective February 13, 2017
2. Supplemental Contracts (GHEA, Article X, pg. 33-35)
Recommend the board approve the following supplemental contracts for the 2016-2017 school year:
 - a. Cheri Berlin, Bowling, Assistant Coach, Class VI-1-1, \$1,607.04
 - b. Andrew Grega, Music Director, High School Musical, Class V-3-M, \$4,017.60
 - c. Jo Lee, Costume Design Advisor, Musical, Class VII-1-2, \$1,205.28
 - d. April Olt, Artistic Director, H.S. Musical, Class III-1-5, \$4,218.48
 - e. Conrad Wuorinen, Swimming, Assistant Varsity Coach (.50 FTE), Class V-1, \$1,205.28
3. Mock Trial Team Stipends
Recommend the board approve the following stipends provided by donation to the Grandview Heights High School Mock Trial Team:
 - a. Joe Hecker, Mock Trial Co-Advisor, \$1,080.00
 - b. Evan Smith, Mock Trial Co-Advisor, \$1,080.00
4. FMLA
Recommend the board approve the following leave requests:
 - a. Molly Newberry, for maternity leave, beginning on or around December 27, 2016, for approximately 12 weeks
 - b. Wanda Herl, for medical reasons, beginning November 14, 2016 – February 21, 2017
5. Memorandum of Agreement – GHESSA
Recommend the board approve a memorandum of agreement with GHESSA for unpaid leave to accommodate a student teaching requirement.
6. Stipend Proration
Recommend the board approve a building stipend proration for web master services of \$1,232.00 from Tammy Segraves Miller to Megan Brady.

(Co-Curricular Activities and Extra-Curricular Activities)

1. Co-Curricular and Extra-Curricular Volunteers
Recommend the board approve the following volunteers:

- a. Ann Eliot-Naille
- b. Alicia N. Gaston
- c. Nicholas C. Gaston
- d. Jennifer A. Hlivko
- e. Leslie Howard
- f. Rebecca L. Hubbard
- g. Brian T. Lee
- h. Thomas F. Smith
- i. Stephen C. Wolf

Mrs. Palmisciano seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 5-0.

Motion 17-064: (Adjourn) Mr. Truett moved to adjourn the meeting. Mrs. Palmisciano seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Truett, aye.

President Brannan declared the meeting adjourned.

ATTEST:

President

Treasurer